

CHAPTER 1 - DIVISION OF FACILITIES MANAGEMENT**1.0 Division Overview**

- 1.1 The Division of Facilities Management (DFM) provides professional design and construction related services to state agencies.
- 1.2 DFM's primary objective is to assist state agencies in the delivery of safe, high-quality facilities within established programs, budgets, and schedules. DFM provides the following services:
 - 1.2.1 Coordination of the nomination and selection of project architects and engineers (K.S.A. 75-1253 and K.S.A. 75-5804),
 - 1.2.2 architectural and engineering design services on designated projects (K.S.A. 75-1254),
 - 1.2.3 assistance in the "administration of contracts for professional services and contracts for construction". (K.S.A. 75-1259 & 75-1262),
 - 1.2.4 contracts for ancillary services (K.S.A. 75-3784),
 - 1.2.5 interpretation and enforcement of building codes, accessibility laws and construction standards for the protection of health and safety in buildings,
 - 1.2.6 consistent and equitable bidding phase services;
 - 1.2.7 maintenance of archival records of state buildings (K.S.A. 75-1267),
 - 1.2.8 technical and administrative support for the State Building Advisory Commission (SBAC) (K.S.A. 75-3780).
 - 1.2.9 technical studies and reports as requested.

2.0 Division Sections

- 2.1 The Planning section coordinates the nomination and selection of architectural and engineering firms for building construction projects, assists in the management of projects when fees are negotiated to do so, reviews all projects prior to bidding, and assists in construction administration when fees are negotiated for requested observation.
- 2.2 The Code Compliance section conducts building code and accessibility (ADAAG/UFAS) reviews, issues project acceptance of code footprints, inspects projects under construction for code compliance, and issues the Certificate of Occupancy for each project.
- 2.3 The Design section consists of architectural and engineering designers, who serve under a licensed architect/engineer as project architects or project engineers for agency building construction projects. Services include design, construction documents, bid analysis, and construction administration.
- 2.4 The Documents section provides bidding phase services; standardized front end specifications, including general conditions, and maintains the state's historical archive of construction documents.

END OF CHAPTER 1

ORGANIZATIONAL CHART

